

Attachment 2: Memo Concerning the Need and Search for a Chief Technology Officer for YSU

Date: 2 May 2002

From: University Senate, Integrated Technologies Committee, J. Schramer, Co-chair

To: Dr. David Sweet, President, Youngstown State University

CC: T. Atwater, Provost; J. Habat, Special Assistant; C. Anderson, VP Student Affairs

Re: Search for and Selection of a Chief Technology Officer (CTO)

Purpose: The purpose of this memo is to present the position of the Integrated Technology Committee on the search for and selection of a Chief Technology Officer (CTO) for Youngstown State University.

Background: Youngstown State University has taken important steps during the past decade to integrate computer technology more fully into its administrative and academic environments. Because of the proliferation of these efforts, there is a need for a specific administrative entity to coordinate university wide programs aimed at enhancing the use and dissemination of administrative and instructional technologies. The recent auditor's report underscored this need, recommending that the university create and fill a position for a Chief Technology Officer (CTO).

Committee Response: The Integrated Technology Committee of the University Senate wishes to go on record as supporting the recommendations of the state auditor that Youngstown State University hire a Chief Technology Officer. As a standing Senate Committee charged with overseeing the integration of technologies and technological efforts across the university, this committee would like to play a significant role in the search and selection process leading to the appointment of a CTO for Youngstown State University. This role could take many forms. Committee members could

- Serve on the search committee
- Screen vitae from applicants
- Provide input from the University senate
- Provide liaison between instructional and administrative users of technology

Committee Recommendations: In anticipation of a constructive role in the selection process leading to the appointment of a CTO, the Integrated Technology Committee would like you and your staff to consider the following recommendations for selection criteria.

- CTO should have experience in academic as well as managerial computing
- If possible, this experience should be supported by an academic degree at the Ph.D. level
- CTO should have a stated interest in helping faculty develop and implement appropriate use of technologies
- CTO should view YSU students as the primary recipients and consumers of the university's efforts to upgrade and improve our instructional and managerial technologies