

Summer Courses

1. If a course is *under-enrolled* (i.e., enrollment < 15 for undergraduate courses, or < 10 for graduate courses) and cancellation of the course (a) would not delay any student's graduation scheduled for August 2006 or December 2006, *and/or* cancellation of the course (b) would not prevent students from proceeding on schedule within a required set of *sequenced* courses, the course should be canceled.
2. Faculty members will receive the full rate of compensation if EITHER:
 - an *undergraduate course* has an enrollment of **15** at the **start** of business on the first day of the term in which it is offered. (For *graduate and swing* courses, the enrollment minimum is 10.)

OR

 - an *undergraduate course* has an enrollment of **13** or more at the **close** of business on the first day of the term in which it is offered. (For *graduate and swing* courses, the enrollment number is 9 or more.)
3. If you must conference a regular course and the course has:
 - an enrollment ≤ 5 at the **close** of business on the first day of the term in which it is offered, cancel the course unless the course is required because of situation number 1 above. The assigned WH should not exceed 1 hour.
 - an enrollment of 6-12 students at the **close** of business on the first day of the term in which it is offered, conference the course and assign the faculty member a workload **of 2 hours**. (2 WH is the maximum workload permitted for a conference course under the terms of the YSU-OEA Agreement.)
4. The rate of compensation will be adjusted upward if the number of enrolled students increases enough to move the course into category number 2 above at the end of the Add period (e.g., if a course with 11 students at the end of the first day of classes has 14 enrolled students at the end of the Add period, the faculty member will receive full compensation for the course). Likewise, compensation for a conferenced course will be adjusted **to 2WH** if enrollment increases to 6-12 students by the end of the Add period.