

**Student Name Change**

**Instructions:** To change your name on record at Youngstown State University:

- 1) Fill out all highlighted fields on this form.
- 2) Please attach legal documentation
- 3) This form can be faxed (330-941-1408), mailed (address above), or submitted in person to the Office of Records, Jones Hall 1013. Valid picture identification must be presented at the time of submission.

**Current Name on Record**

<b>First</b>	
<b>Middle</b>	
<b>Last</b>	
<b>Student ID</b>	
<b>Date of Birth (mm/dd/yyyy)</b>	
<b>Email Address</b>	
<b>Marital Status</b>	
<b>Reason for Change</b>	

**New Name on Record**

<b>First</b>	
<b>Middle</b>	
<b>Last</b>	

**Document Attached:**

<input type="checkbox"/> Marriage License	<input type="checkbox"/> Court Order
<input type="checkbox"/> Passport	<input type="checkbox"/> Naturalization Papers
<input type="checkbox"/> Divorce Document	

**Please do not forget to attach document selected above.**

By my signature I certify that this declaration is made for the purposes of my academic record and that I intend to use this name constantly for these purposes at Youngstown State University.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**FOR USE BY THE OFFICE OF THE REGISTRAR ONLY**

TERM/YEAR: \_\_\_\_\_ DATE: \_\_\_\_\_ PROCESSED BY: \_\_\_\_\_

NOTES: \_\_\_\_\_