**Evaluator Language for Website and Bulletin**

Non-U.S. Transcript/Academic Credential Requirements for all College of Graduate Studies Applicants

Any applicant (including U.S. citizens) who attended a non-U.S. educational institution for 24 semester hours or less must provide a sealed certified/attested official transcript to the College of Graduate Studies.**\***

Any applicant (including U.S. citizens) who attended non-U.S. educational institutions for more than 24 semester hours or who earned a Bachelor’s degree (or its equivalent) or Master’s degree (or its equivalent) from a non-U.S. institution or where English was not the language of instruction is required to provide to the College of Graduate Studies (at the applicant’s expense) :

* an official course-by-course evaluation from a NACES approved evaluation agency of each certified/attested non-U.S. transcript with Grade Point Average (GPA) equated to a 4.0 scale and proof of degree
* an official transcript (and an official English translation of the transcript if the transcript is not in English) via an approved evaluation agency

*International students attending a non-U.S. institution who apply for admission to the College of Graduate Studies prior to the completion of all bachelor’s degree coursework and the awarding of the bachelor’s degree will also need to request an evaluation of the final transcript as soon as all grades are posted. Proof of degree is required for admission to the College of Graduate Studies.*

The official transcript evaluation with a copy of the certified/attested transcript must be sent directly from a National Association of Credential Evaluation Services (NACES) approved agency to the College of Graduate Studies either electronically or to the address below.

**Youngstown State University**

**College of Graduate Studies**

**1 University Plaza**

**Youngstown, OH 44555**

Preferred evaluation agencies are:

􏰁 Educational Credentials Evaluators (ECE) ([www.ece.org](http://www.ece.org))

􏰁 Josef Silny & Associates, Inc. ([www.jsilny.org](http://www.jsilny.org))

􏰁 World Education Services (WES) ([www.wes.org](http://www.wes.org))

YSU will accept an evaluation from another NACES approved evaluation agency if that agency requires a certified/attested official transcript from the institution attended for the evaluation. For a list of NACES members, please visit [www.naces.org](http://www.naces.org).

Youngstown State University has no affiliation with the preferred evaluation agencies. However, these agencies are known to provide fast and accurate services to applicants.

\*If a study abroad student provides an official transcript from a regionally accredited U.S. school of record that documents the study abroad courses, no additional transcript is required.

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