

Youngstown State University
School of Graduate Studies

Graduate Faculty Membership Standards Document
College of Liberal Arts and Social Sciences

Introduction:

A "Regular" member of the graduate faculty must hold a terminal degree in her/his field, show evidence of peer-recognized publication and productive, ongoing scholarship, and demonstrate effective involvement in the graduate program or graduate-credit coursework. Guidelines for and examples of appropriate scholarship, teaching, and service are listed on the following pages.

Regular members who, upon completion of their current five-year period of appointment, fail to meet these expectations for renewal purposes may apply for "associate" or "designated" member status through their departmental chair.

Scholarship:

Applicants for regular membership are expected to meet a minimum of one (1) peer-reviewed publication that may be published in any of a variety of professional media, or a major peer-reviewed externally funded grant award, or a creative publication/production that is considered to represent a similar level of scholarly contribution to the discipline by one's professional peers. Such publications or activities must have been accomplished within the five year period immediately preceding the submission of the application.

With the minimum of one basic publication, applicants should be prepared to support their case with a combination (minimum of two) of "other forms of productive scholarship" listed below, applications demonstrating one peer-reviewed professional book-length study or creative production, or two peer-edited chapter or article publications will not require any further substantiation of scholarly activity.

Other Forms of Productive Scholarship:

1. **Conferences and Workshops**
 - Type: professional, scholarly, or public (see Service); international, national, or regional.
 - Publication in proceedings (see Publications).
 - Level of participation: chair or moderator role, invited presentation, poster presentation, or attendance as relevant to graduate teaching and research.
 - Scholarship-based organization and planning.

2. **Consulting Work as evinced by novel creative consequences, and/or professional presentation and publication (see Scholarship and /or Service if appropriate).**

3. Editorial and Referee Activities

- Importance to discipline
- External or internal to the University
- Reviewing grants or programs
- Refereed for conference or journal
- Editing books, journals, articles, newsletters

4. Further Academic Work

- Relevance to department, college, and University
- Post-doctoral work

5. Grant Writing

- Preparing and submitting (PI/PD)
- Consulting with colleagues (co-authoring)
- Success of project (follow-through)
- Importance to department, College, and University

6. Involvement in Professional Organizations

- Type of organization: international, national, state, regional
- Capacity served

Teaching:

Applicants for regular membership must meet the primary requirement of preparation and/or teaching of a course awarding graduate credit. Consideration will also be given to the following activities:

1. Advising or Mentoring Students

- Serving as mentor
- Thesis or project advisor or committee member
- Involving students in research

2. Collegiality

- Sharing expertise, knowledge, and resources with colleagues
- Participation in faculty development activities
- Cooperating with other faculty in multi-sectioned and sequenced courses

3. Consulting Work Relevant to Teaching (see Scholarship or Service if appropriate)

4. Development of Courses and Curriculum

- Significant modifications to existing courses
- New courses
- Curriculum revision

5. **Development of Teaching Methods**
 - New methods of presentation (e.g., multi-media)
 - Teaching innovations, including use of raw technology
 - Conference attendance
6. **Pedagogy-Based Scholarship (see Scholarship if appropriate)**
 - Publications on pedagogy
 - Conference/workshop participation
7. **Student Evaluations**
8. **Teaching Beyond the Classroom**
 - Guest lecturing
 - Advising non-YSU students' thesis or project
 - In-service workshops
 - Off-campus study tours

Service:

Applicants for regular membership should offer evidence of service activities in relation to their discipline, the university, and the community as listed below:

1. **To the discipline**
 - Outside tenure reviews
 - involvement in professional organizations, conferences and workshops
 - consulting work (see Scholarship if appropriate)
2. **To the University**
 - advising or student consultation beyond a normal level
 - efforts to increase graduate student retention and recruitment
 - committee participation in the department, college and University
 - leadership in service activities, including administrative appointments
3. **To the Community**
 - serving as judge for science fairs, essay contests, etc..
 - organizing fairs, festivals, and similar activities
 - consulting work (see Scholarship if appropriate)
 - contributions to K-12 education
 - presentations to community groups

Note: These examples do not exhaust the possibilities of relevant activities for the consideration of graduate faculty appointments.