**Graduate Program Review**

|  |  |
| --- | --- |
| Name of Degree Program: |  |
| Name of Certificate Program: |  |
| College(s) Offering this Program: |  |
| Program Director/Coordinator: |  |
| Phone: |  |
| Email: |  |
| Review Completion Date: |  |
| Person(s) completing the review: |  |
| Submitted by: |  |

Please reflect on the following statements and indicate if you believe your program has clearly met the standard, or not, by checking the appropriate box in the column on the left. Please provide the evidence, or evidence and plan as indicated in the column to the right for your choice for your graduate program being reviewed. Completion of the following self-study will meet the need of a graduate program review process for the Ohio Board of Regents (OBR), while providing opportunity to reflect on and strengthen graduate programs. The attachment (Examples of Evidence) will support your efforts in completing this self-study.

1. **QUALITY of Program**
2. **Faculty level of productivity and professional commitment** is adequate given theirqualifications, scholarship, and other creative activity as determined by their discipline.

Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

1. **Program graduates** since the most recent review are satisfied with the program and have demonstrated accomplishments in their field.

Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

1. **Program Vitality** is evident through a professional learning community that reviews its curriculum on a regular basis and meets the degreed requirements of the profession.
Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

1. **Program collaboration** is seen between the graduate program in my department and other graduate programs within the university and/or across the state and nation to support program effectiveness and contributions to the field.

Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

1. **Continuous assessment of learning outcomes** **and analysis of data linked to these outcomes** is done for program quality and student learning, through both ongoing and aggregate review processes.

Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

**B. NEED of the Program**

1. **The graduate program** within the department has demonstrated a clear **demand**

 and/or **need**.

 Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

**C. RESOURCES to Support the Program**

1. **Essential resources** (both financial and material) are available to support and sustain the

program.

 Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

 2. **Diversity of program faculty and students** with the program is evident.

 Please choose only **one** response.

|  |  |
| --- | --- |
| **Clearly Met** | Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **In Progress** | 1. Evidence to support answer: (*Please provide a paragraph describing your current evidence, methods you are currently developing for evidence, or why you may lack evidence for the answer given above.)\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Provide a plan that will allow the program to meet the standard
 |

**D. Opportunities and Threats** that could impact the direction and therefore the status of the program. Reflect on the current position (that of strength or that of weakness) of areas A thru C as reported above. Do this with the intent of identifying opportunities that might strengthen an area as well as threats that could weaken an area. This analysis can be the foundation for establishing strategies, goals and actions to prevent, limit or close the gap between where the program is (desirable or undesirable) and where it might go (desirable or undesirable). Use the format provided and insert more rows for criteria with multiple opportunities and/or threats. THE FIRST TWO ROW ARE EXAMPLES AND CAN BE WRITTEN OVER. S = Strength, W = Weakness, O = Opportunity, and T = Threat.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CRITERIA | S/W | O/T | Description of opportunity or threat | Proposed action to impact gaps |
| A1 | S | T | We have adequate faculty at this time but several faculty have 30 years or more of experience | Maintain strength by planning for next hires to have certain skill sets of certain veteran faculty  |
| A1 | W | O | Only one faculty has distance learning experience to support our on-line program | Strengthen by providing each faculty incentive to develop and add on-line courses to the program inventory |
| **A1** **Faculty** |  |  |  |  |
| **A2****Student Satisfaction** |  |  |  |  |
| **A3****Dynamic Programming** |  |  |  |  |
| **A4****Program Collaboration** |  |  |  |  |
| **A5 Continuous Assessment** |  |  |  |  |
| **B1****Program Need** |  |  |  |  |
| **C1****Essential Resources** |  |  |  |  |
| **C2****Diversity** |  |  |  |  |

**ATTACHMENT: Examples of Evidence for Review of Graduate Program**

Evidence is seen through the department’s analysis of various forms of data and/or documentation that align with the following Quality Standards as identified by the Ohio Board of Regents (OBR) and seen in the YSU review of graduate program evaluative rubric.

**QUALITY**

**A1 Faculty:** active scholarship, creativity and innovation activities, professional

 recognition, external funding, graduate faculty reviews as seen in vitae, program

 review requirements, graduate school reviews

**A2 Student satisfaction and accomplishments**: graduate surveys, questionnaires or

 focus groups seeking opinions/facts related to the following;

* program marketing
* program support
* time taken to complete program
* employment rates of graduates in program
* success stories

**A3 Dynamic programming** may include interaction experiences between faculty and

 students beyond typical course encounters, conference presentations by faculty with

 graduate students, dates of curriculum reviews and changes, how program has met

 accreditation requirements

**A4 Program collaboration among and between university programs, and/or state**

 **and national programs**

* Collaborative grants
* Interdisciplinary courses within the program
* Interdisciplinary team-taught courses
* Graduate presentations at state or national conferences
* Collaborative publications between program faculty and/or students

**A5 Assessment of learning outcomes and analysis of data** for continual program

 improvement: external accreditation reports, university assessment reports, data

 collection methodology of key program assessments

**NEED**

**B1** **Need and/or Demand for Program** Enrollment numbers since the last review,

 graduate application ratio, extent that the program meets community and/or societal

 needs

**RESOURCES**

**C1** **Essential resources** may include a listing of resources provided for the students in the

program including; library materials, labs, financial support as graduate assistantships, scholarships. It may also include enough faculty for programming, ability to market program, resources to help support distance education opportunities.

**C2 Diversity of faculty and students**: demographic information, search committee

 records