

YOUNGSTOWN STATE UNIVERSITY



*Training &  
Development*

# **ID, Parking, Portal & Starfish**

Rosalyn Donaldson

Manager, Training & Development

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## SCHEDULE A VISIT TO YSU

[Get started here](#)

- [Instructions](#)
- [Password Policy](#)
- [Password Self-Service Help\\*](#)
- [Password Self-Service Options](#)
- [SSL Certificate](#)

Unauthorized use of Youngstown State University computer and networking resources is prohibited.

Any use of this system acknowledges your awareness of, and agreement with, the Youngstown State University Acceptable Use Policy.

Any violators of this policy will be subject to disciplinary action, which may include prosecution.

[All Calendar Events](#)

### IN THE NEWS



### YSU SUCCESS STORIES



### GET MORE INFORMATION



### MAKE A GIFT



### OFFICE 365



Student email, calendaring, contact storage, and task management.  
[Log into Office 365](#)

### OARD

Inline student learning.  
[og into Blackboard.](#)

# Activate a New Account

## PASSWORD SELF-SERVICE OPTIONS

Change Your Current Password

Activate New Account

Reset Forgotten Password

Reset Expired Password

Update Challenge Question Responses

Password Change Event History

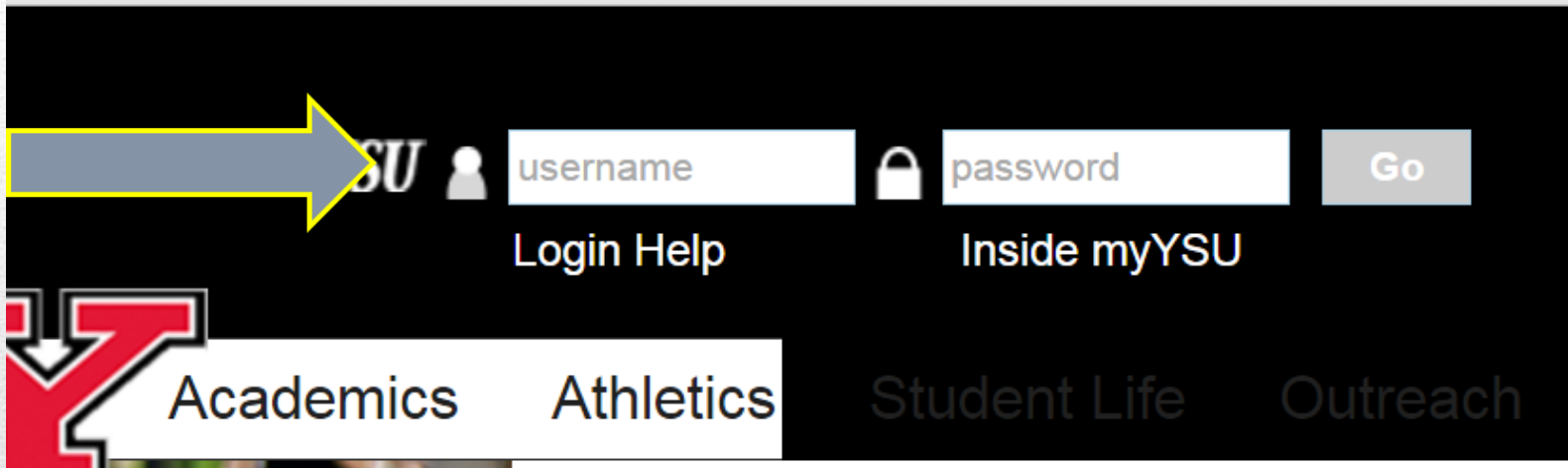
**Username & Banner ID** are required.

[Click to activate now.](#)

If you are returning...  
Contact the YSU Tech Desk,  
x1595

# Password Self-Service

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# Access the YSU Portal

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My Password  
Content Layout  
Portal Admin

Welcome Rosalyn Donaldson  
Your YSU YES (Banner™) ID is Y00722302.



  
Office 365 E-mail

 JULY 28  
Calendar Groups

  
YSU Home Page

 Logout  
 Help

[Home](#) [Banner Access](#) [Student](#) [Library](#) [Faculty/Staff](#) [My Tab](#) [My Tab 2](#)

August 22, 2016

## e-Services for Students



### Access My Student Information

- Register for Orientation
- Register for IGNITE
- Financial Aid
  - Accept Award Offer
  - View Financial Aid Status
- Register for Classes
  - Instructions
  - Important Dates
- Final Exam Schedule
- Records
  - Student Records
  - Degree Audit Instructions\*
- University Bursar
  - View/Pay Bill
  - Enroll in Payment Plan
  - View/Print Form 1098T

\*requires Acrobat Reader

### Blackboard Learn 9

Until further notice, single sign-on to Blackboard is unavailable. When you click the above link, you will be prompted to re-enter your MyYSU login and password in order to access Blackboard.

### Library Services

**PenguinLINK Job Board**  
Connect with hiring employers!

**Student Employment Opportunities**  
**Student Organizations**  
**Starfish**  
**University Housing**

## Campus Announcements



YSU Announces New Online Catalog for 2016-2017

## Personal Announcements



There are no announcements

## My E-mail Accounts



Microsoft®  
**Office 365**  
Access New E-mail System

## Emergency Alert Notification System



YSU students and employees: Sign up today for Penguin Alert, a new campus-wide text-messaging and e-mail system designed to help improve communications during a campus emergency. You must register to take advantage of this important notification service. To register, visit <https://www.getrave.com/login/ysu>.

## Search



Drop down menu provides the following search options: YSU website, Google, Faculty/Staff, and Students.

YSU Site

- Faculty/Staff Directory
- Student E-mail Directory
- A-Z Index

## Campus News & Events



- YSU News Center
- The Jambar
- Cancellation of Classes and Closing Procedures
- WYSU 88.5 FM



- Request Form to Schedule a Campus Event
- Request Form to Schedule an Event in Kilcawley Center

## Campus Pics



## e-Services for Faculty and Staff



**Banner Self Service**  
**eCUBE**

- **Concur Travel & Expense**
- **Enterprise/National Rental Program**
- **Internet Native Banner JPI (Sun Java Plugin)**
- **Download JPI Installer**
- **Library Services**
- **Starfish**
- **Blackboard Learn 9**

Until further notice, single sign-on to Blackboard is unavailable. When you click the above link, you will be prompted to re-enter your MyYSU login and password in order to access Blackboard.

- **YMES - Mass Emails**
- **Digital Measures**
- **YES - YSU's ERP Solution**
- **YSU File Sharing System**
- **Password Self-Service**

# **E-Services for Faculty & Staff**

[Personal Information](#)

[Alumni and Friends](#)

[Volunteer](#)

[Student](#)

[Financial Aid](#)

[Faculty Services](#)

[Employee](#)

[ACCESSIBILITY](#) [SITE MAP](#) [HELP](#)

## Main Menu

### [Personal Information](#)

View addresses, phones and e-mail addresses; Change your PIN and/or your security question; Purchase Parking.

### [Alumni and Friends](#)

View giving history.

### [Student and Financial Aid](#)

Register, view academic records, Financial Aid, Student Account, and Admission information.

### [Faculty and Advisors](#)

Enter Grades and Registration Overrides, View Class Lists and Student Information

### [Employee](#)

Time sheets, time off, benefits, leave or job data, paystubs, W2 form, W4 data.

### [Finance](#)

Create or review financial documents, budget information, approvals.

**RELEASE: 8.8**

# Self-Service Options

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[View/Update Faculty & Staff Directory Information](#) 

View/Update campus directory and email display information.

[Update Addresses and Phones](#)

[View E-mail Addresses](#)

[Update Emergency Contacts](#)

[Change your PIN](#)

Need to update your PIN? Change it here.

[Change Security Question](#)

[Forgot your PIN?](#)

Reset your PIN using your security question

[YSU Parking System](#) 

Purchase/Request your parking permit here: please note that online payments are applied to oldest charges first; please pay ALL prior term charges in full before purchasing a parking permit.

\*\*Students will need to select the appropriate term (i.e., Summer, Fall, etc.), from the Registration link under the Student tab, before purchasing a Parking permit.

[Search Image Database](#)

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RELEASE: 8.8

# Personal Information

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# Update Campus Directory Information

## Update Current Values

Preferred (First) Name	<input type="text" value="Rosalyn"/>	<i>A shortened version of your first name. Example: Marge (i.e. Margaret)</i>
Email Display Name	<input type="text" value="Rosalyn Donaldson"/>	<i>This value will be used in the email "FROM" field and will NOT change your YSU email address.</i>
Phone #1:	( <input type="text" value="330"/> ) <input type="text" value="941"/> - <input type="text" value="1529"/>	<i>Primary office phone. Example: (330) 941-1234</i>
Building and Room #1:	<input type="text" value="Tod Hall"/> ▼ <input type="text" value="310A"/> ▼	<i>Primary location. If your building/room is not found in the dropdown list, email facilities@ysu.edu.</i>
Phone #2:	( <input type="text"/> ) <input type="text"/> - <input type="text"/>	<i>Secondary office phone. Example: (330) 941-1234</i>
Building and Room #2:	<input type="text" value="None"/> ▼ <input type="text" value="None"/> ▼	<i>Secondary location.</i>
Your Web Site:	<input type="text" value="web.ysu.edu/hrtraining"/>	<i>Web site must be related to your job duties at YSU. Example: www.ysu.edu/class/judaic</i>

Your name on the faculty and staff directory will appear as: **Mrs. Rosalyn Donaldson**

An Email from you will appear as follows to the recipient: **Rosalyn Donaldson**

Your email address is: rsdonaldson@ysu.edu

Updates entered prior to 5:00 p.m. will be reflected the following day.

[Click for instructions](#)

# Youngstown State University

## Campus Automobile Registration System

Welcome Rosalyn Sherrill Donaldson, ID#: Y00722302



Register / Purchase Parking Permit

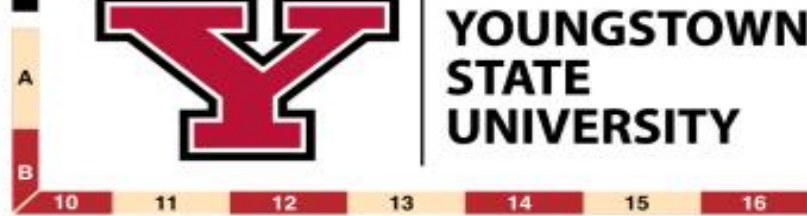
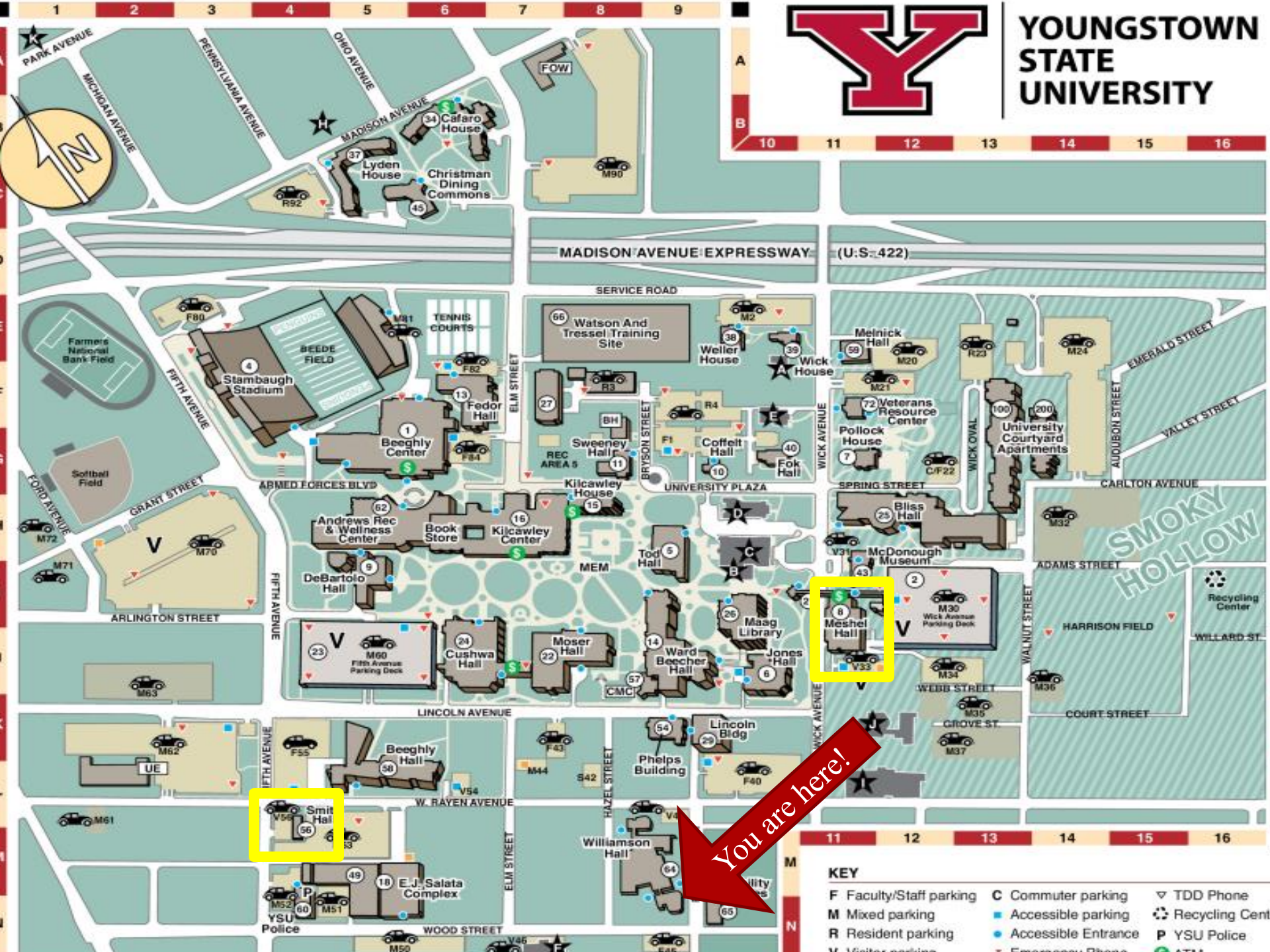
Outstanding Citations

# Parking Permit

[Click for  
instructions](#)



**YOUNGSTOWN  
STATE  
UNIVERSITY**



**You are here!**

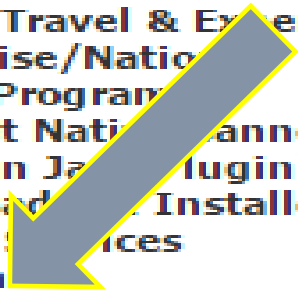
**KEY**

F Faculty/Staff parking	C Commuter parking	▽ TDD Phone
M Mixed parking	■ Accessible parking	♻ Recycling Center
R Resident parking	● Accessible Entrance	P YSU Police
V Visitor parking	— Emergency Phone	ATM

# e-Services for Faculty and Staff



- Banner Self Service
- eCUBE
- Concur Travel & Expense
- Enterprise/National Rental Program
- Internet National Banner JPI (Sun Java Plugin)
- Downloaded Installer
- Library Services
- Starfish
- Blackboard Learn 9

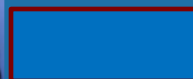


Flag Kudos Message Note

Search: Student Name, Username, or ID [Go] Connection: All My Students Term: Active Cohort: [Dropdown] Additional Filters: [Add Filters]

Name	Email	Phone	Cell Phone
Nichole Allen Y00754799	nallen@student.ysu.edu		
Mark Armstrong Y00495797	mdarmstrong@student.ysu.edu		
Tara Balsinger Y00763405	tebals@student.ysu.edu		801-201-...
Anthony Bentley Y00753961	albent@student.ysu.edu		801-201-...

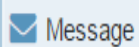
# Starfish Early Alert



My Students

Tracking

Attendance



Search

Student Name, Username, or ID

Go

Connection

All My Students

Term

Active

Cohort

Additional Filters

Add Filters

Name Email Phone Cell Phone

Nichole Allen  
Y00754799


[nallen@student.yosu.edu](mailto:nallen@student.yosu.edu)

Mark Armstrong  
Y00495797

[mdarmstrong@student.yosu.edu](mailto:mdarmstrong@student.yosu.edu)

 [@student.yosu.edu](mailto:>@student.yosu.edu)

 Ant  
Y00

 [@student.yosu.edu](mailto:>@student.yosu.edu)



- Blackboard Overview – 8/23 @ 3:00
- Starfish – Online Video
  - Five Minutes to Learn about Early Alert
  - How to Take Attendance
  - Respond to a Progress Survey
- Starfish – Hands-on Demonstration 9/8 & 9/29 @ 3:00

Visit [cms.ysu.edu/hrtraining](https://cms.ysu.edu/hrtraining) to register.

# Training

[Register for  
Training](https://cms.ysu.edu/hrtraining)

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**Rosalyn Donaldson**

rsdonaldson@ysu.edu

(330) 941-1529

**Thank you!**

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