**YOUNGSTOWN STATE UNIVERSITY**

**College of Graduate Studies – Graduate Council Minutes**

**Wednesday, April 28, 2021**

**TEAMS – 4:00 pm**

**Minutes Approved by E-Vote**

**Present**: Valerie O’Dell, Chair, Patrick J. Bateman, Christopher Bellas, Kendra Fowler, Christine McCullough, Dolores Sisco, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries, Linda Hulburt-Blosser

**Excused:** Ewelina Boczkowska, Lauren Cummins, Sherri Lovelace-Cameron, Tomi Ovaska, Jake Protivnak, Student Representatives: Stephanie Profera and Chanda Weigel

The meeting was called to order by Chair, Valarie O’Dell once a quorum had been met.

1. The March 31, 2021 meeting minutes were approved via e-vote. (7 approve 1 abstain)
2. Committee Reports
   1. Admission and Appeals Committee Chair: Dolores Sisco

Nothing to report at this time.

* 1. Graduate Curriculum Chair: Virgil Solomon – April Circulation Memo

Virgil Solomon reviewed and commented on the report of April 15, 2021 circulation packet – 2020-21:133-144. There were no questions and the report was accepted as presented. **See attachment #1**

* 1. Exceptions Chair: Sal Sanders

No exceptions were brought to this committee for April.

**See attachment #2**

* 1. Grievance Chair: Christopher Bellas

No Grievances to report at this time.

* 1. GSAC: Stephanie Profera and Chanda Weigel

No Report

1. Graduate Faculty
   1. STEM

Padraic Taylor, Mathematics and Statistics

Thomas Jordan, Physics, Astronomy Geology

A motion was made to approve the STEM faculty applications for the Category 1 membership. The applications were reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

BCLASSE

Kristin Bruns, Psychological Sciences

Carrie Jackson, Psychological Sciences

A motion was made to approve the BCLASSE faculty applications for the

Category 1 membership. The applications were reviewed and recommended by the College Graduate Studies Committee. The motion was unanimously approved.

1. Dean Sanders’s Comments – (Revised)

Sal Sanders thanked the Graduate Council members for their time participating in the Gray and Associates’ Academic Program Enhancement and Effectiveness Initiative (APPEI) which has been the ongoing program review process. It is important to have the graduate programs being evaluated by the Graduate Faculty, Department Chairperson, and Academic Dean and to establish the final ratings for the graduate program Dashboards.

Sal Sanders provided the following link to further information on the Academic Program Enhancement and Effective Initiative in the chat session.

<https://ysu.edu/strategic-planning/apeei>

The departments have been involved in the graduate program review process beginning in January.

This information by Gray Associates and scorecards have been made available to the departments.  The review of programs using the dashboard and scorecards will assess overall how well the University serves our students, meets the needs of our community, is aligned with our University mission as well as Economic contribution awareness.

 Sal thanked the council members for their hard work. If anyone has any questions or concerns specific to the process of their program they should check with the department chair and/or academic dean. The recommendations regarding new or current programs will be presented to the Board of Trustees in June 2021.

After a period of questions and answers about the APPEI process, the meeting was adjourned at 4:28 p.m.

Respectfully submitted by:

Linda Hulburt Blosser

Linda Hulburt-Blosser, Academic Ops Specialist2

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Attachment #1

Graduate Curriculum Committee Meeting Minutes

April 19-28, 2021

Email Meeting

Members Participating: Virgil Solomon, (chair), Christopher Bellas,

M. Kathleen Cripe, Faramarz Mossayebi, Christine McCullough, Ying Wang

Student Reps.: Sydney R Corbean, Olga Gutan, and Francine Hazy

Agenda: April 15, 2021 circulation packet – 2020-21:133-144

New Business:

The following items were approved:

**2020-21:133** Master of Art in Professional Communication. Adjust curriculum to accommodate changes in MKTG and PTW graduate curricula and elimination of two track options while requiring completion of CMST core courses leading to stronger communication theoretical foundation (Change of degree requirements.)

**2020-21:134** CMST 6900 *Introduction to Graduate Study*. Orientation to teaching, learning, and research in the communication discipling for new graduate students. Prereq.: None. 3 s.h. (Change in semester hours.)

**2020-21:135** Doctor of Education in Educational Leadership. The previously approved specializations within the degree are being assigned separate codes for recruiting, tracking and transcribing. (Change of degree requirements.)

**2020-21:136** Graduate Certificate in Superintendent Licensure. (Addition of a new Graduate Certificate.)

**2020-21:137** Master of Arts in Gerontology.  Addition of an elective course. (Change of degree requirements.)

**2020-21:138** Certificate in Health Care Management. Revision of requirements to reflect recent changes to course hours.(Change of certificate requirements.)

**2020-21:139** MAT 6965 *Advanced Perspectives.* (Delete a 6900 level course).

**2020-21:140** MAT 6988 *Clinical Practicum 5*. Athletic Training students will continue to practice and hone their clinical skills in pharmacology, manual medicine, and radiology in the sports medicine field. Students will learn and identify these skills through direct immersion in the clinical environment. Students will work with a preceptor directly for this course. The purpose of this course is to review and evaluate clinical proficiencies required by the National Athletic Trainers’ Association for certification and our professional accreditation through CAATE. Prereq.: None. 2 s.h. (Change of semester hours)

**2020-21:141** MAT 6995 *Clinical Practicum 6*. Athletic Training students will continue to practice and hone their clinical skills and knowledge as an entry-level athletic trainer. Students will learn and identify these skills through direct immersion in the clinical environment. Students will work with a preceptor directly for this course. The purpose of this course is to review and evaluate clinical proficiencies required by the National Athletic Trainers’ Association for certification and our professional accreditation through CAATE. Prereq.: None. 2 s.h. (Change of semester hours)

**2020-21:143** HRS 6970 *Scientific Writing in Health Sciences.* This course will address four major areas of written communication for the scientiﬁc process: institutional review board, grant writing, thesis/dissertation, and writing for manuscript submission. This course will engage the student in the activity of writing clear and concise documents that are readable to large diverse audiences while remaining technically proﬁcient. The course will address common pitfalls to written communication and will culminate in a project that is peer reviewed. Prereq.: None.  Cross listed: HRS 8970. 3 s.h. (New 6900 level course.)

**2020-21:144** HRS 8970 *Scientific Writing in Health Sciences.* This course will address four major areas of written communication for the scientiﬁc process: institutional review board, grant writing, thesis/dissertation, and writing for manuscript submission. This course will engage the student in the activity of writing clear and concise documents that are readable to large diverse audiences while remaining technically proﬁcient. The course will address common pitfalls to written communication and will culminate in a project that is peer reviewed. Prereq.: None.  Cross listed: HRS 6970. 3 s.h. (Addition of cross listed course.)

*The curriculum committee noted the following swing course listed graduate requirements but they did not impact grading.  They asked that the faculty consider updating the grading of the course.  An updated course outline was submitted.*

**2020-21:142** MRCH 5895 *International Studies in Merchandising Fashion and Interiors.* The focus is to travel to designated countries while focusing on the professional areas of Merchandising: Fashion and Interiors and their relationship to fashion, textiles, and home fashions of the country of visit. Recognizing the economic, political, and social perspectives related to the textiles and apparel global economy. Class sessions and travel as well as pre-tour and post-tour assignments and evaluation based on course objectives supervised by the Merchandising faculty Prereq.: Junior, permission of instructor and department chairperson. 3 s.h. (New swing level course.)

Attachment #2

**Exceptions Committee Report to Graduate Council for April 2021**

Committee Membership:

Dr. Sal Sanders, Chairperson

Dr. Virgil Solomon

Dr. Valerie O’Dell

No exceptions were brought to this committee for April.

Report submitted by Sal Sanders on 4/28/21.

Brien Smith, provost and vice president for Academic Affairs, reported on the Academic Program Enhancement and Effectiveness Initiative and the Program Portfolio Assessment Workshop. The two-day workshop was held in October to evaluate the university’s current and potential new academic programs. The offices of Academic Affairs and Institutional Effectiveness collaborated with consultant Gray Associates to create the workshop, a step in an assessment process that will culminate in recommendations to the board in June 2021. Smith said “scorecards” have been developed for every academic program, based on factors such as student demand and competitive intensity.