**YOUNGSTOWN STATE UNIVERSITY**

**Graduate Council Meeting**

**Wednesday, October 26, 2022**

**TEAMS**

**4:00 p.m.**

**TEAMS – Video and Recordings Transcripts**

Attending: Valerie O’Dell, Chair, Patrick Bateman, Christopher Bellas, Joseph W. Carucci, Lauren Cummins, Kendra Fowler, Douglas Genna, Paul Louth, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries, Linda Hulburt Blosser.

Not Attending; Jake Protivnak

GSAC- Marina Merlo and Alyssa Osman

Valerie O’Dell, Chair, called the meeting to order once the approved number of members arrived.

1. August 2022 meeting minutes evote approved

 (6 Approve, 1 Approve with edit, 0 Abstain)

2. September 2022 meeting minutes evote approved

 (7 Approve, 0 Approve with edit, 0 Abstain)

3. Committee Chair reports

* 1. Admission and Appeals Committee Chair: J. Paul Louth

The Committee does not currently have any decisions to present at this time. They have one student they are reviewing and will report next month.

* 1. Graduate Curriculum Chair: Virgil Solomon- Circulation memo October 17, 2022

Virgil presented the committee report and said all items were approved except

 HHS 6971 Human Resource Management for Healthcare Administration. The programs are currently in discussion and there may be a change in the

 and title and prerequisite. This one item was tabled until the next meeting.

 **See Attachment #1 – Virgil Solomon’s Report**

* 1. Exceptions Chair: Sal Sanders

The members of the Graduate Council Exceptions Committee approved an exception to the admission requirements for admission to the MBA Program as requested by Dr. Bateman. This exception will permit the applicant to be admitted provisionally to the program without taking the GRE, despite having an undergraduate GPA of less than 2.5.

* 1. Grievance Chair: Christopher Bellas –

There is nothing to report at this time.

* 1. GSAC- Marina Merlo and Alyssa Osman

Marina Merlo reported. This is her first Graduate Council meeting, and they are excited to meet everyone and talk about concerns they may have.

 4. Proposed Statement with the request of a written plan to achieve 3.0 prior to graduation. - Paul J. South and Patrick Bateman

* Graduate students suspended for failing to maintain satisfactory academic progress may appeal their suspensions within one year in writing to Graduate Council. The written appeal needs to include:
* Information on the event(s) that led to the performance issues.
* Description of the specific circumstances that have changed and/or actions that have been taken that will result in improved performance.
* A success plan that identifies the courses that need to be taken and/or retaken, and the grades that must be earned in those courses, so that the student's overall GPA at the time all required degree courses have been completed will be a 3.0 (or higher).
* The decision of the council is final.

The purpose of this topic and how it would affect the students was discussed. Students need to understand that this is an opportunity to present their goals and plans to improve their grade points, but the Committee will make the final decision.

Following the discussion with Paul Louth and Patrick J. Bateman made the following revised motion:

Graduate students suspended for failing to maintain satisfactory academic progress may appeal their suspensions within one year in writing to the Graduate Admission and Appeals Committee (“the Committee”). The written appeal needs to include:

* Information on the circumstances that led to the performance issues.
* Description as to how circumstances have changed and/or actions the student has taken that will result in improved performance.
* A success plan that details the courses that need to be taken and/or retaken so that the student's cumulative GPA when all required degree courses have been completed will be 3.0 (or higher).

Submission of the above information does not guarantee the appeal will be approved. All the information will be reviewed by the Committee, which will make the final decision.

The vote was unanimously approved by all the Graduate Council Members.

Other topics of discussion will be continued for another meeting. Patrick will send the information to Angie Urmson Jeffries.

5. Graduate Assistantships – Sal Sanders

Sal Sanders just wanted to give Council Members an update on where we're at by revising some of the assistantship fringe benefits and the stipends for the FY 2023-2024.

 The proposal is to change things so that we don't have to cut assistantships in order to cover some of the deficit and funding. Students being renewed (not new appointments) will get renewed at the same stipend and the same fringe they have currently for one more year. Doctoral Fellowships will remain the same.

The newassistantships, beginning after Spring 2023, if they're non-STEM students, they'll pick up a 10% raise, but they'll be responsible for 50% of their instructional fee.

The STEM students will pick up a 60% raise, but students will pay all their instructional fees. The students will need to plan ahead to make their payments. The out-of-state surcharge would still be covered. We're saving money because they’re paying for part of their tuition, so there's no fringe benefit cost. They are not paying the out-of-state surcharge and/or the music performance fee if they're in the music area. Students have the opportunity of setting up their payment plans with the Bursar’s office.

These changes are all at the master’s level. All Graduate Assistantships are expected to be working 20 hours per week and taking 9 sh. of coursework. Additional information will be forthcoming after the next Committee meeting.

6. Sal Sanders’ Comments –

 A question was asked about the full-time requirement and Sal answered that Youngstown State University changed the full-time status a couple of years ago to six hours. Graduate Assistantships are expected to carry a 9-hour semester.

 Sal thanked everyone for all of their work in keeping YSU Graduate Studies moving forward.

 The Graduate Council meeting was adjourned at 5:05 pm.

 Respectfully submitted by

 **Linda A Hulburt Blosser**

 **Linda A. Hulburt Blosser, Academic Ops Specialist2**

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 **Attachment #1 – Virgil Solomon’s Report**

 Graduate Curriculum Committee Meeting Minutes

October 17-October 24, 2022

Email Meeting

Members Participating: Virgil Solomon (chair), Daniel Ayana, Christopher Bellas, Joseph Carucci, M. Kathleen Cripe, Ying Wang

Agenda: October 17, 2022 circulation packet

New Business:

Requested Action:

***The following item was tabled:***

HHS 6971 Human Resource Management for Healthcare Administration. (Change of title and removal of prerequisite.)

***The following items were approved:***

ART 6993A Interdisciplinary Studio 4 Ceramics. Course deactivation. (Informational item).

ART 6993B Interdisciplinary Studio 4 Digital Media. Course deactivation. (Informational item).

ART 6993C Interdisciplinary Studio 4 Painting/Drawing. Course deactivation. (Informational item).

ART 6993D Interdisciplinary Studio 4 Painting. Course deactivation. (Informational item).

ART 6993E Interdisciplinary Studio 4 Photography. Course deactivation. (Informational item).

ART 6993F Interdisciplinary Studio 4 Printmaking. Course deactivation. (Informational item).

ART 6993G Interdisciplinary Studio 4 Sculpture. Course deactivation. (Informational item).

ART 6999 MFA Thesis Project and Capstone Research. Course deactivation. (Informational item).

ART 6999 MFA Thesis Project and Capstone Research. Course deactivation. (Informational item).

PHYT 8904Integrated Clinical Education Experience. Course deactivation. (Informational item).

 6920Field Experience Supervision. Course deactivation. (Informational item).

SED 6960CSpecial Methods: Science. Course deactivation. (Informational item).

SED 6960ESpecial Methods: English**.** Course deactivation. (Informational item).

SED 6960MSpecial Methods: Mathematics. Course deactivation. (Informational item).

SED 6960SSpecial Methods: Social Studies. Course deactivation. (Informational item).

SED 6965Supervised Student Teaching: High School**.** Course deactivation. (Informational item).

SED 6965AStudent Teaching Seminar: High School. Course deactivation. (Informational item).

SED 6990Independent Study. Course deactivation. (Informational item).

DATX 5895 Selected Topics in Data Analytics. Change of prerequisite and number of times can be repeated.

DATX 5896 Data Analytics Project Change of prerequisite, additional corequ of DATX 5895 and number of times can be repeated.

MATH 5821 Topics in Abstract Algebra. Change of prerequisite. (Informational item).

MATH 5851 Topics in Analysis. Change of prerequisite. (Informational item).

PHYT 8904 Integrated Clinical Education Experience. Deletion of course. (Informational item).

FNUT 6986R Dietetics Clinical Experience Recitation. Application and management of medical nutrition therapy in professional practice. Professional training and preparation to practice as a licensed dietitian. One hour lecture. Corequ.: FNUT 6986. 1 sh. (Add a new 6900 level course.)

HIST 5808 American Architectural History. Focuses on the development and nature of architectural trends in the US, both formal and vernacular styles, in their historic context. Students will learn how to identify historic building materials, evaluate their condition, and make recommendations for their protection. Maybe taken by both undergraduate and graduate students. Prereq.: None. 4 s.h. (Add a new 6900 level course.)

ENGL 6945 Grant Writing. Study of various issues and strategies involved in writing grant proposals to help solve a range of problems and support various causes that improve people’s lives and communities. Students learn how grant proposals enable significant research in natural, behavioral, and social sciences; facilitate civic and educational projects; and advance community development and artistic initiatives. Students learn the functions and conventions of grant proposals, the range of research required to write grant proposals, and the rhetorical and practical processes that produce them and lead to approval. The course emphasizes two key stages of writing grant proposals: developing the proposal (including defining needs, reviewing existing projects and literature, and researching sources of funds), and writing the proposal with a particular audience in mind. 3 s.h. (Change to course title, description)

SPED 6916 IEP Planning and Accommodations for Learners with Exceptional Needs. This course is designed to provide the candidate with an exploratory study of the IEP process Candidates will understand how to write an IEP as well as collaborate with families and fellow staff members regarding learners with exceptionalities in this process. 3 s.h. (Change of course title, course description)

HHS 6922 Planning and Fiscal Management. Principles and skills to conduct strategic plans, analyze and administer programs, develop budgets, and familiarize students with
fiscal matters related to funding sources. Three-hour lecture. Prerqu: None. 3 s.h. Removal of Prerequ. and decrease hours of course.

HHS 6980 Applied Research in Health and Human Services. Develop skills needed to formulate and answer questions related to the health care/human service setting. Students will identify a problem, issue or concern in a work/health setting, use technology to obtain information through literature searches, and apply current literature to the problem. They will learn to analyze/critique the literature and understand the components and process of a research project. They will write a research report with emphasis on the problem, and results of interventions and offer a potential solution to address the problem. Three-hour lecture. Prerequ.: None. 3 s.h. (Change of course description and removal of Prerequisites.)

HHS 6990 Internship. Supervised internship in selected health and human services facilities offering health and human services administration experience.120 to 1000 hours per semester. Prerequ.: None. 2-3 s.h. (Change of course description and semester hours.)

DATX 5800 Quantitative Methods in Economic Analysis. This course introduces to students the nuts and bolts of cleaning, manipulating, and crunching data in Python, and serves as adequate preparation to enable students to move on to other domain-specific courses that use Python as the learning tool. Prerequ.: STAT 2601 or STAT 2625 or STAT 3717 or STAT 3743 or ECON 3790, ECON 3788 and ECON 3789, or ECON 3788 and BUS 3700, or permission of instructor 3 s.h. (Add a new 5800 level course.)

Master of Science in Biological Sciences Program Change. Removal of GRE requirement. Decrease in required hours for completion. (Change to admission and degree requirements

Graduate Certificate in Economics. Change of Learning outcomes and certificate requirements. Certificate Change.

Master of Science in Applied Economics. Change of degree name, description and requirements. Program Change.

History Certificate in College-Credit-Plus Teaching. New certificate program.

Master of Accountancy. Suspension of Admission. Program Change.

Master of Science in Applied Behavioral Analysis. Suspension of Admission. Program Change.

**Attachment #2 - Exceptions Committee Report on Graduate Council for October 2022**

Exceptions Committee Report to graduate Council for October 2022Committee Membership: Dr. Sal Sanders, Chairperson. Virgil Solomon. Valerie O’Dell

The members of the Graduate Council Exceptions Committee approved an exception to the admission requirements for admission to the MBA Program as requested by Dr. Bateman. This exception will permit the applicant to be admitted provisionally to the program without taking the GRE, despite having an undergraduate GPA of less than 2.5. Report submitted by Sal Sanders on 10/26/22.

**Attachment #3 - How Much Does It Cost and What Account Should I Use FY 24-102122 -**

**Sal Sanders**



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