YOUNGSTOWN STATE UNIVERSITY

Graduate Council Meeting Minutes

**Wednesday, April 24, 2019**

Coffelt Hall Conference Room

**4:00 p.m.**

**Present:** Mark Womble (Chair), Christopher M. Bellas, Lauren Cummins, Paul Louth, Valerie O’Dell, Matthew Paylo, Dolores Sisco, Virgil Solomon, Sal Sanders, Angie Urmson Jeffries

**Excused:** Samuel Adu-Poku, Patrick J. Bateman, Laura Beadling, Kendra Fowler

**Presenters:**

Jane Beese, Counseling, School Psychology & Educational Leadership, BCOE

Valerie O’Dell, Nursing, BCHHS

Lauren Cummins, Teacher Education, BCOE

Once a quorum had been met, the meeting was called to order.

1. Informational item: March minutes approved via email: 7 votes to approve. 0 votes to not approve.
2. Committee Reports
	1. Graduate Curriculum Chair: Virgil Solomon April 17, 2019, Circulation Memo for requested action Items: 2018-19:65 – 2018-19:162.
		1. Jane Beese: Master of Science in Educational – Educational Administration, and Teacher Leadership Endorsement

This presentation was an overview of two program proposals. Both changes meet the overall mission of YSU.

Teacher Leadership Endorsement - *(Reference Item 2018:19:130).*

This is a new graduate certificate proposal, which would be 100% online to meet the standards of Academic Partnerships. This certificate is aligned to meet the needs of teachers interested in pursuing a Teacher Leader Endorsement program and is specifically aligned to Ohio’s new Teacher Leader Framework and Standards. She also reviewed changes in the admission and certificate requirements. The twelve credit, and four-course certificate can be completed within a one-year time frame.

 The Master of Science in Education – Educational Administration

*(Reference Item 2018:19:125).*

This is a change of the delivery method to the master’s degree program to increase online program options. The program has been revised to reflect the new NELP educational administration standards. The delivery method would be 100% online. Changes were made to the number of required hours based on input from participants and to accommodate the parameters of Academic Partnerships.

Following a period of questions and further discussion, a motion to approve both the online Master of Science in Educational Administration degree proposal and the new Graduate Certificate of Teacher Leadership Endorsement proposals was made. Both curriculum items were unanimously approved.

* + 1. Valerie O’Dell: Doctor in Nursing Practice-Anesthesia Option (Full proposal)

Valerie presented the Doctorate in Nursing Practice (DNP) Nurse Anesthesia Program Option for the Department of Nursing. *(Reference Item 2018:19-84)*

She provided two informational handouts. She reviewed the history of the YSU Nurse Anesthesia Option beginning in 2001. She talked about anticipated enrollment, additional resources needed, and a three (3) year curriculum schedule. (See attached).

She addressed the issue of accreditation, and the current mandate of the Council on Accreditation of Anesthesia Educational Programs (COA) that requires that all students matriculating into a nurse anesthesia educational program on January 1, 2022, or thereafter be enrolled in a program approved by the COA to award a practice doctoral degree.

If approved by the Ohio Department of Higher Education Chancellor’s Council on Graduate Studies (CCGS) in July 2019, this will be submitted to the Council on Accreditation in Chicago by the August deadline for the October 2019 meeting. The Higher Learning Commission review is pending. This change meets the overall mission of YSU.

Following a period of questions and discussion, a motion to approve the Doctor in Nursing Practice-Anesthesia Option (Full proposal) program changes were made. This curriculum item was unanimously approved. *(Note: Valerie O’Dell, Council Member, stepped out of the room and was not present for the voting.)*

* + 1. Lauren Cummins -

This presentation by Lauren Cummins was an overview of three (3) program proposals. All requested changes meet the overall mission of YSU.

Master of Science in Education – Teacher Education, Curriculum and Instruction *(Reference Item 2018-19:150)*

This current master’s degree program is being revised because it is one of the chosen master’s degrees offered through the collaborative recruitment efforts of Academic Partnerships (AP), as a high demand degree. This action seeks to serve the needs of the community and the region. The delivery method change and modifications will serve to meet the framework of an academic semester that is totally online in fall 2019. The terms will be seven (7) weeks in duration. The admission requirements and curriculum changes were discussed. This program requires 30 s.h. to complete the degree.

Master of Science in Education – Special Education, Intervention Specialist Mild Moderate *(Reference Item 2018-19:131)*

This program is being revised to reflect the CEC updated standards and will be offered 100% online. This master’s degree program in Special Education, Intervention Specialist Mild Moderate provides advanced knowledge and skills for those who presently work or expect to work as clinical developmental personnel service individuals with exceptionalities. This area has been identified by Academic Partnerships as a high demand degree in Ohio and across the nation. By putting this new program totally online, we are providing quality programming for teacher educators in the area of special education. This degree program may lead to licensure in Ohio or other states.

Master of Science in Education - Special Education Intervention Specialist Autism and Related Disabilities Track *(Reference Item 2018:19:132)*

This area has been identified by Academic Partnerships as a high demand degree in Ohio and across the nation. This program is being revised to reflect the CEC updated standards and will be offered 100% online.

It is expected that the intended audience will be larger since all courses are online and meeting the needs of the region. The admission requirements were reviewed. In addition to the minimum admission requirements, all applicants must have a 3.0 GPA. If lower, then GRE scores will be required. Three (3) references are also requested.

Following a period of questions and discussion for each of the above proposals, a motion was made to approve these requested changes. These curriculum items were unanimously approved.

*(Note: Lauren Cummings, Council Member, stepped out of the room, and was not present for the voting.)*

Virgil Solomon reported that in addition to these program changes, the Curriculum Committee approved 19 other separate items. A motion was made to approve all these course changes and to accept this report. The motion was unanimously approved. *(See the Graduate Curriculum Committee Meeting Minutes, April 22, 2019, attached)*

* 1. Admission and Appeals Committee Chair: Dolores Sisco – Nothing to Report
	2. Assistantships Allocation Chair: Paul Louth – Nothing to Report
	3. Exceptions Chair: Sal Sanders –

A request to waive the GRE requirement for an applicant is currently being considered by the Graduate Council Exceptions Committee.

The applicant seeks to be admitted to the College of Graduate Studies – Master of Social Work without taking the GRE, despite having a cumulative undergraduate GPA less than 2.7. The exception was requested by Dr. Sherri Harper Woods and the decision is still pending. (See attached)

* 1. GSAC – Angie Urmson Jeffries – Nothing to report
	2. Grievance Chair: Dolores Sisco – Nothing to report
	3. Graduate Student Recruitment and Retention Chair: Doori Song – No report.
	4. Policy Chair: Matthew Paylo – Nothing to report
1. Graduate Faculty
	1. CCCA&C

Stephanie Smith, Art

This membership application was approved by the College Graduate Studies Committee. A motion was made to approve the CCCAC faculty application listed above for Category 1 membership. The motion was unanimously approved.

* 1. BCOE

Pam Epler, Special Education

This membership application was approved by the College Graduate Studies Committee. A motion was made to approve the BCOE faculty application listed above for Category 1 membership. The motion was unanimously approved.

* 1. CLASS

Jaelyn Farris, Psychology

This membership application was approved by the College Graduate Studies Committee. A motion was made to approve the CLASS faculty application listed above for Category 1 membership. The motion was unanimously approved.

1. Mission and Vision Statement – Sal Sanders

Sal was appreciative of the many responses he received from the graduate faculty regarding our on-going discussions for a more up-to-date College of Graduate Studies mission and vision statement. Sal Sanders compiled the comments and asked for feedback from Council members. It was the consensus of council members that the feedback be returned to the workgroup for further consideration.

1. Admission Requirements Changes-Fast Track – Sal Sanders

Graduate programs would benefit from the ability to make changes to their admission requirements without the time delay incurred by our multiple step approval process. Removing unnecessary approval steps will allow for timelier processing of admission applications.

A motion was made to create an expedited approval process allowing a program to make changes to their admission requirements. The motion was unanimously approved.

1. Graduate College Slide Deck for Strategic Planning – Sal Sanders

College of Graduate Studies – Advancing and Enhancing the YSU Brand.

Sal Sanders presented the Graduate Council members with a draft of thought-provoking ideas on how the College of Graduate Studies might see opportunities to provide Student Success, Scholarships and Engagement.

He is encouraging feedback using the SWOT analysis approach for YSU Strategic Planning. What are our Strengths, Opportunities, Weaknesses, and Threats?

Other challenges to consider: Opportunity Analysis, External Scan, Serve the Region, Optimal Alignment of Resources, Strategic Opportunities, Establishing YSU as a Leader, Student Opportunities, and/or another aspect of an area that warrants attention.

Sal Sanders will email this document to graduate council members and request their feedback. He asked that they take this opportunity to provide their thoughts for any of the slides. It is important so that we consider all areas that would contribute to establishing YSU as a leader.

1. Dean Sanders’s Comments – No additional comments.

With no further discussion, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Linda Hulburt Blosser

Linda Hulburt Blosser, Administrative Assistant

The College of Graduate Studies