

**YOUNGSTOWN STATE UNIVERSITY
STUDENT-ATHLETE ADVISORY COMMITTEE**

CONSTITUTION

ARTICLE I MISSION

The mission of the Youngstown State University's Student-Athlete Advisory Committee (SAAC) is:

1. To promote efficient communication between the athletic administration and the student-athlete population regarding areas that impacts the student's athletic, academic, and personal well-being.
2. To actively encourage more involvement of the student-athletes in campus and community projects.
3. To encourage unity, common purpose and camaraderie between teams and among all athletes in the program.
4. To establish a relationship with student government.

ARTICLE II MEMBERSHIP

The membership of the advisory committee should be a broad representation of the student-athletes population and the involvement of all teams is vital.

1. A minimum of two representatives from each sport is needed. These representatives shall serve as liaisons between their team and the SAAC.
2. All representatives should be academically eligible.
3. Representatives are selected by demonstration of interest by the student, as well as support of their team members and coach.
4. It is permissible to serve more than one term.
5. Fifth-year students who have exhausted their athletic eligibility are not permitted to serve as a representative due to not having daily contact with team members.
6. Representatives are expected to attend monthly meetings, with continual unexcused absences being cause for removal from SAAC.

7. In the event a team is competing during a scheduled monthly meeting, the representatives from that team should schedule a meeting with the SAAC president.

ARTICLE III EXECUTIVE BOARD AND DUTIES

The Executive Board consists of a President, Vice President, and Secretary/Treasurer.

A. President

1. The President is responsible for guiding the SAAC to achieve its stated mission.
2. The President organizes and conducts the monthly meetings with the assistance of the Vice President, Secretary/Treasurer, and advisor. This includes setting the agenda and collecting the pertinent information needed for each meeting.
3. The President must be an individual who is focused, organized, and has a good working relationship with the advisor.

B. Vice President

1. The Vice President is responsible for assisting and supporting the President in guiding the SAAC.
2. The Vice President shall succeed as President in the event that the President becomes ineligible, is unable to fulfill the role as President, or is otherwise removed from office.
3. The Vice President must be an individual who is focused, organized and works well with people.

C. Secretary/Treasurer

1. The Secretary/Treasurer is responsible for maintaining all records, including minutes of monthly meetings, attendance, constitution amendments, and preparation of agenda items.
2. The Secretary/Treasurer must submit the minutes via email to the SAAC, coaches, and athletic administration within three days after the meeting.
3. The Secretary/Treasurer is responsible for maintaining an accurate record of SAAC funds and for disbursement of funds, in cooperation with the advisor and Business Manager.

D. Executive Board Duties and Responsibilities

1. Must have email accounts that are checked on a regular basis.
2. Must meet at least once per month, outside of regular SAAC meetings.

ARTICLE IV REGULATIONS FOR VOTING

1. A quorum is 33% of the entire SAAC. The passing of an amendment requires two-thirds of the membership present at the time of voting.
2. Active SAAC representatives have the right to vote on amendments and issues. Alternates from a team are permitted to vote in the event an active representative is not available.
3. Proxy voting is permitted in the event that a team is traveling and no representatives are able to attend a meeting.

6/30/01

SAAC Constitution, Article II, Amendment 1
Ratified November 11, 1997
Attendance Policy

The YSU SAAC has amended its attendance policy to govern unexcused absences. Members are excused from attending a meeting for team travel or class only. A member who cannot attend a meeting for any other reason must contact the advisor. Two unexcused absences in any one term are grounds for removal of voting privileges and removal from the seat. A member removed must be placed within one week. The removed person may attend meetings but cannot vote for one calendar year.

SAAC Constitution, Article V, Amendment 2
Ratified October 9, 2000
Standing Committees

The YSU SAAC amended Article V – Standing Committees. Members concurred that the Standing Committees did not serve a genuine operating function of the SAAC and therefore, eliminated their existence. There is support and faith that any areas of concern in any area of the athletic department can be brought forth to the Athletic Administration by any member of the SAAC or team member.

SAAC Constitution, Article III, Amendment 3
Ratified April 17, 2001

The YSU SAAC amended Article III B – Vice President. The Vice President no longer automatically becomes President the ensuing year. All members of The Executive Board will be elected on an annual basis.

SAAC Constitution, Article III, Amendment 4
Ratified April 17, 2001

The YSU SAAC created the Standing Committees of Penguinfest, Formal Dance, and Student Government. These committees will help to achieve missions 3 and 4.

Revised 4/01

SAAC Constitution, Article III, Amendment 4
Ratified September 9, 2003

The YSU SAAC eliminated the Standing Committees of Penguinfest, Formal Dance, and Student Government. The SAAC feels the entire group can work on different projects and specific committees are not necessary.

Revised 9/10/03