

MINUTES OF REGULAR MEETING
OF
BOARD OF TRUSTEES
OF
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building
Friday, September 28, 2007

Pursuant to notice duly given, a regular meeting (the two hundred seventy-second) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., on Friday, September 28, 2007, in the Board Room in Tod Hall.

All eleven trustees were present at the meeting, to-wit: Mr. John L. Pogue, chairperson of the board, who presided, Mr. Donald Cagigas, Dr. H. S. Wang, Mr. Larry D. DeJane, Ms. Millicent S. Counts, Mr. Scott R. Schulick, Dr. Dianne Bionte Miladore, Dr. Sudershan K. Garg, Mr. Harry Meshel, Ms. Erianne R. Raib and Mr. Stephen W. T. Foley.

Also present were: Dr. David C. Sweet, President; Dr. Ikram Khawaja, Interim Provost; Mr. Eugene P. Grilli, Vice President for Finance and Administration; Dr. Cynthia Anderson, Vice President for Student Affairs; Dr. George McCloud, Special Assistant to the President for University Advancement; Dr. Thomas Maraffa, Special Assistant to the President; Ms. Donna Esterly, Chief Technology Officer; Ms. Holly A. Jacobs, University General Counsel and Franklin S. Bennett, Jr., Secretary to the Board of Trustees. Also present were approximately 50 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 1, of the board's *Bylaws*; written notice of today's regular meeting was timely provided to each of the trustees, the student trustees, and to the president.

ITEM II - DISPOSITION OF MINUTES FOR MEETING HELD JUNE 29, 2007.

Prior to the meeting, the secretary had provided draft copies of the minutes of the board's regular meeting held on June 29, 2007 (#271) to each trustee, the student trustees,

and the president. There being no additions, corrections, or revisions thereto, the minutes of the June 29, 2007 meeting were approved as provided.

ITEM III - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Sweet provided a report that addressed enrollment, diversity and other matters. Dr. Sweet stated that fall 2007 enrollment represents an increase of 314 students, or 2%, over fall 2006. Enrollment has increased by 15% since 2000, and YSU enjoys its highest enrollment in 13 years. Dr. Sweet stated that everyone on campus played a role in the university's enrollment growth. Dr. Sweet stated that minority student enrollment has increased by 1,056 over past 7 years. Minority student enrollment now stands at 17% of the student body, making it a key component of the university's enrollment and enrollment growth. Dr. Sweet stated that Northeast Ohio Study Commission continues its work and will next meet on November 15th. The Commission's Report should be completed by December. Dr. Sweet stated that Ohio Board of Regents Chancellor Fingerhut continues his work on a strategic plan.

Dr. Sweet discussed the demographics of the university's primary service area. Dr. Sweet stated that YSU captures about 18% of its service area high school graduates. Dr. Sweet stated that continued emphasis will be given to developing programs of excellence and motivating K-12 students to attend college. Dr. Sweet thanked Ms. Raib and her fellow students and the YSU grounds crew staff for their fine work in the restoration of the Wick Pollock Gardens.

ITEM IV - REPORTS OF THE COMMITTEES OF THE BOARD.

The chairperson asked whether any trustee had an objection to the approval by unanimous consent of the resolutions recommended for adoption by the committees of the board. There being no objection, the chairperson stated that the recommended resolutions would be considered for adoption by consent. The board considered the following committee reports and recommendations:

1. Academic and Student Affairs Committee

Dr. Khawaja reported on academic division initiatives. Dr. Khawaja reported that university administration of the Youngstown Early College had been moved from the provost's office to the Beeghly College of Education. Dr. Khawaja reported

that Dr. Nate Ritchey has resumed the chair of department of mathematics and statistics, Dr. Kasvinsky has been named Associate Provost for Research, and that preparation for the Higher Learning Commission 2008 campus visit continue under the leadership of Dr. Bege Bowers, Dr. Jan Stringer and Dr. Jan Elias. Dr. Khawaja stated that the main priority of the academic division in the 2007-2008 year will be the prioritization and beginning implementation of the academic strategic plan.

The chairperson noted that the Academic and Student Affairs committee was recommending three resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following two resolutions adopted by general consent:

Resolution to Approve
A Master of Arts in Art Education Degree

YR 2008-01

WHEREAS, a Master of Arts in Art Education degree will serve the needs of art educators who are employed in northeast Ohio and western Pennsylvania, by providing the further development of artistic, pedagogical, scholarly, research, and leadership capabilities through in-depth study in studio and art education theory; and

WHEREAS, the program is practice-oriented and is therefore unique among art education graduate programs in Northeast Ohio; and

WHEREAS, Youngstown State University faculty have the requisite credentials to offer this degree; and

WHEREAS, resources for the administration of such a degree currently exist in the College of Fine and Performing Arts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approves the offering of the Master of Arts in Art Education degree subsequent to the approval of said degree by the Ohio Board of Regents.

Resolution to Confer
Tenure and Associate Professorial Rank on the
Associate Dean in the Beeghly College of Education

YR 2008-02

WHEREAS, University Policy 9005.01 provides that persons hired to serve as designated administrators may be appointed with earned faculty rank and tenure upon the recommendation of the President; and

WHEREAS, Dr. Alison Harmon has been employed to serve as an Associate Dean in the Beeghly College of Education, effective August 20, 2007; and

WHEREAS, the Department of Teacher Education has recommended that Dr. Harmon be granted tenure and the rank of Associate Professor in the Department; and

WHEREAS, the above recommendation has been endorsed by the Provost and the President;

NOW, THEREFORE, BE IT RESOLVED, that Dr. Alison Harmon be granted tenure and the rank of Associate Professor in the Department of Teacher Education, effective August 20, 2007.

At the request of the chairperson, the secretary to the board read the following resolution aloud:

Resolution of Appreciation
For the Staff of the
YSU Center for Student Progress

YR 2008-03

WHEREAS, the Youngstown State University Center for Student Progress was established in 1996 and has as its stated mission to ensure that students are integrated into the social and academic communities of Youngstown State University and acquire the skills and knowledge needed to become successful learners in those communities; and

WHEREAS, enrollment is the number one priority of Youngstown State University, Youngstown State University has achieved enrollment growth of fifteen percent

since Fall 2000, and the retention of current students is an important contributor to this enrollment growth; and

WHEREAS, the overall student retention rates for Youngstown State University are higher than those for comparable universities; and

WHEREAS, the retention rates for students who use the services of the Center for Student Progress are significantly higher than the retention rate of the overall student population; and

WHEREAS, outstanding work of the Center for Student Progress was recognized by the Educational Policy Institute with the award Outstanding Student Retention Program, the second consecutive year that the YSU Center for Student Progress has received this award;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University expresses its appreciation to Jonelle Beatrice, Associate Executive Director for Student Life/Director for the Center for Student Progress; Pat Shively, Associate Director, Center for Student Progress; and the following staff members, Michael Beverly, Deborah Campana, Holly D'Amico, Tysa Egleton, Linda Frattaroli, Angela Kearns, Chris Khumprakob, Gina McGranahan, Kellie Mills-Dobozi, Shannon Reesh, Robin Sakonyi, Jain Savage, Brian Wells, and Noreen Yazvac for this prestigious award and their ongoing contribution to student success and to the mission of Youngstown State University; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to each member of the staff of the YSU Center for Student Progress named herein.

Following the secretary's reading, Mr. Cagigas moved the adoption of the Resolution of Appreciation for the Staff of the YSU Center for Student Progress as read by the secretary. Mr. Schulick seconded the motion. The trustees voted without dissent in favor of the motion and the chairperson declared the Resolution adopted. Dr. Anderson introduced members of the staff of the Center for Student Progress who received a round of applause from the trustees and audience.

2. Executive Committee.

The chairperson noted that the Executive Committee was recommending one resolution for adoption by the board. There being no objection thereto, the chairperson declared the following resolution adopted by general consent:

Resolution to Modify *University Guidebook* Policies

YR 2008-04

WHEREAS, the Institutional Policies are being reviewed on an ongoing basis; and

WHEREAS, this process can result in the modification of existing policies; and

WHEREAS, action is required by the Board of Trustees prior to modifying or replacing an existing policy;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the modification of the following policies of the *University Guidebook*, shown as Exhibit A, attached hereto:

Policy No.	<u>Subject</u>
2001.01	Equal Opportunity / Affirmative Action Complaint Procedure
2001.02	Equal Opportunity and Affirmative Action Recruitment and Employment
2002.01	Equal Opportunity Discrimination Complaint Procedures

A copy of the policy indicating changes to be made is also attached.

3. External Relations Committee.

The chairperson noted that the External Relations Committee was recommending two resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions adopted by general consent:

Resolution to Accept Development Gifts

YR 2008-05

WHEREAS, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trustees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit B attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude to the donors for their generosity in support of the University.

[Note: The following resolution was read aloud by the secretary to the board:]

Resolution to Name the
Watson and Tressel Training Site (WATTS)

YR 2008-06

WHEREAS, Youngstown State University implemented a Campaign in conjunction with the University's milestone Centennial Anniversary; and

WHEREAS, a significant capital component of the Centennial Campaign is a new indoor practice facility for Penguin Student Athletes; and

WHEREAS, the Watson and Tressel families have provided a leadership gift of \$1,000,000 to the Centennial Campaign to assist in the costs associated with the construction of this much needed facility; and

WHEREAS, the Watson and Tressel families have a profound history of philanthropic support of YSU and the community at-large; and

WHEREAS, the Watson family's association with YSU began with Frank Watson's experience as a student and his graduation from Youngstown College in 1949. Frank has served as a University Trustee, a YSU Foundation Trustee, chaired the fundraising Campaign for the creation of Stambaugh Stadium and served on the Andrews Student Recreation and Wellness Center Campaign Cabinet. Frank and his wife, Norma, have two daughters, who have graduated from YSU, and four grandchildren that are YSU graduates; and

WHEREAS, Jim Tressel led the YSU football Penguins to unprecedented success in his 15 years as head coach including four I-AA National Championships. Jim and his wife, Ellen Watson-Tressel, have endowed two scholarships at the YSU Foundation and made a leadership gift to the Andrews Student Recreation and Wellness Center Campaign; and

WHEREAS, the University and the Board of Trustees wish to provide appropriate recognition to the Watson and Tressel families for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University designates WATTS (Watson and Tressel Training Site); and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to the Watson and Tressel families.

4. Finance and Facilities Committee.

The chairperson noted that the Finance and Facilities Committee was recommending five resolutions for adoption by the board. There being no objection thereto, the chairperson declared the following resolutions adopted by general consent:

Resolution to Approve Interfund Transfers

YR 2008-07

WHEREAS, policy number 3010.01, Budget Transfers, of the *University Guidebook*, requires Board of Trustees

approval for interfund transfers of \$100,000 or more;
and

WHEREAS, certain accounting adjustments and transfers
outside the operating budget are necessary;

NOW, THEREFORE, BE IT RESOLVED, that the Board of
Trustees of Youngstown State University does hereby
approve transfers outside the operating budget, as de-
tailed in Exhibit C.

Resolution to Approve
Changes to Tuition for the
Master of Fine Arts Program, Effective Fall Term 2007

YR 2008-08

WHEREAS, Ohio law provides that Boards of Trustees of
state-assisted institutions of higher education shall
supplement state subsidies by income from charges to
students, including an "instructional fee" for
educational and associated operational support of the
institution and a "general fee" for noninstructional
services, and that these two fees shall encompass all
charges for services assessed uniformly to all
enrolled students and shall be identified as
"tuition"; and

WHEREAS, the Master of Fine Arts program at Youngstown
State University is offered through the Northeast Ohio
Universities Consortium, which includes the University
of Akron, Cleveland State University, Kent State
University and Youngstown State University; and

WHEREAS, the tuition charge for the Master of Fine
Arts program is established by the Northeast Ohio
Universities Consortium; and

WHEREAS, the Northeast Ohio Universities Consortium
has set Fiscal Year 2008 tuition for the Master of
Fine Arts program at \$460 per credit hour, effective
fall semester 2007;

NOW, THEREFORE, BE IT RESOLVED, that the Board of
Trustees of Youngstown State University does hereby
approve the tuition charge for the Master of Fine Arts

program at \$460 per credit hour, effective fall semester 2007.

Resolution to Approve the Allocation of
Year-End Excess Funds as of June 30, 2007

YR 2008-09

WHEREAS, certain accounting and budget adjustments and transfers outside the operating budget are necessary at the end of a fiscal year; and

WHEREAS, Youngstown State University completed the fiscal year ending June 30, 2007, with a positive net year-end fund balance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve that the total net year-end fund balance from Fiscal Year 2007, in the amount of \$2,278,353, subject to audit adjustments, be carried-forward and/or transferred as detailed in Exhibit D.

Resolution to Authorize
Purchase of Properties for Campus Improvement

YR 2008-10

WHEREAS, Youngstown State University has identified an area surrounding the campus, and within its Ohio Board of Regents (OBOR) boundary, which it seeks to acquire property needed for the benefit of the University; and

WHEREAS, the following parcels are needed for campus improvement, and final approval is sought in accordance with the *University Guidebook*:

No.	Owner	Address	Parcel No.	Youngstown City Lot No.
1.	A.D.E., Inc.	West Wood Street	53-002-0-251	608 pt.
2.	A.D.E., Inc.	100 West Wood	53-002-0-252	608 pt.
3.	A.D.E., Inc.	North Phelps Street	53-002-0-264	2599
4.	A.D.E., Inc.	North Phelps Street	53-002-0-265	2600
5.	A.D.E., Inc.	North Phelps Street	53-002-0-266	2601

6.	Roman Catholic Diocese of Youngstown	236 North Phelps St.	53-002-0-268	617 pt.
7.	Roman Catholic Diocese of Youngstown	North Phelps Street	53-002-0-269	617 pt.
8.	Roman Catholic Diocese of Youngstown	Lincoln Avenue	53-003-0-148	1505
9.	Roman Catholic Diocese of Youngstown	Lincoln Avenue	53-003-0-150	1504

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does authorize the acquisition of the aforementioned properties.

Resolution to Trade
Land for Campus Improvement

YR 2008-11

WHEREAS, Youngstown State University has identified an area surrounding the campus, and within its Ohio Board of Regents (OBOR) boundary, which it seeks to acquire property needed for the benefit of the University; and to trade parcels in Smoky Hollow not needed for future expansion, but to support the redevelopment of Smoky Hollow; and

WHEREAS, the following parcels are needed for campus improvement, and final approval is sought in accordance with the *University Guidebook*:

No.	Owner	Address	Parcel No.	Youngstown City Lot No.
1.	Joseph L. Cassese	Walnut	53-018-0-418	4585, pt.
2.	Joseph L. Cassese and Carmela Cassese	415 Walnut	53-018-0-417	4585, pt.

WHEREAS, the following parcels are no longer needed for future University expansion and in a good neighbor policy it trades the following parcels for the above-mentioned property as authorized by House Bill 139 and section 3356.10 of the Ohio Revised Code:

No.	Owner	Address	Parcel No.	Youngstown City Lot No.
1.	Youngstown State University Board of Trustees	N. Walnut	53-018-0-155	3479, pt.
2.	Youngstown State University Board of Trustees	340 N. Walnut	53-018-0-156	3479, n. pt.
3.	Youngstown State University Board of Trustees	Webb	53-018-0-168	3488 and s.e. 20 ft. of 9011

4.	Youngstown State University Board of Trustees	Webb	53-018-0-169	3489 and s. 20 ft. of 9010
5.	Youngstown State University Board of Trustees	Webb	53-018-0-170	3490 and s. 20 ft. of 9009 and 9008
6.	Youngstown State University	N. Walnut	53-018-0-174	9007

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does authorize the trade of the aforementioned properties.

Dr. Wang reported that the Audit Subcommittee met on September 18, 2007 and received reports from the university's internal auditor and discussed the external auditor selection and appointment process.

Dr. Garg reported that the Investment Subcommittee met September 6, 2007 and received a report from Hartland Associates, the university's investment advisor.

5. Internal Affairs Committee.

The chairperson stated that the Internal Affairs Committee was recommending two resolutions for adoption by the board. There being no objections thereto, the chairperson declared the following resolution adopted by general consent:

Resolution to Ratify
Faculty/Staff Appointments

YR 2008-12

WHEREAS, the *Policies of the Board of Trustees* direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the June 29, 2007, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2007-2008 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify

and confirm the appointments as listed in Exhibit E attached hereto.

Resolution to Authorize the
Office of Human Resources to Review and Recommend
Changes to University Policies and Procedures
Governing Civil Service Employees

YR 2008-13

WHEREAS, the 126th Ohio General Assembly enacted H.B. 187 which revises the Ohio civil service laws; and

WHEREAS, Youngstown State University is granted the authority to implement policies and procedures that are applicable to civil service employees that satisfy the requirements of R.C. 124; and

WHEREAS, Youngstown State University, through the Board of Trustees, enables the Office of Human Resources to implement such policies and procedures; and

WHEREAS, the Board of Trustees grants the Office of Human Resources the authority to review current University policies and procedures and make recommendations in accordance with the provisions of H.B. 187; and

WHEREAS, until such time that the Board of Trustees adopts policies and procedures in accordance with H.B. 187, Youngstown State University shall follow the requirements of R.C. 124 when those provisions apply to civil servants of a state university;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve:

1. The Office of Human Resources shall review current and create new University policies and procedures that are applicable to civil service employees in accordance with H.B. 187; and

2. Youngstown State University shall enforce policies and procedures enacted under the current requirements of R.C. 124 when those provisions apply to civil ser-

vants of a state university until such time that the Board of Trustees adopts policies and procedures, in accordance with H.B. 187.

ITEM V - COMMUNICATIONS AND MEMORIALS

The trustees considered no communications or memorials.

ITEM VI - UNFINISHED BUSINESS

The board considered no unfinished business.

ITEM VII - NEW BUSINESS

The board considered no new business.

ITEM VIII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

Upon motion duly made and seconded, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board to be held in the Board Room in Tod Hall:

3:00 p.m., Wednesday, December 12, 2007

3:00 p.m., Friday, March 14, 2008

3:00 p.m., Friday, June 20, 2008

ITEM IX - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 3:30 p.m.

Chairperson

ATTEST:

Secretary to the Board of Trustees