

## *UNIVERSITY GUIDEBOOK*

### **Subject: Agreements, Educational Partnerships and Related Arrangements**

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**Policy:** The President is authorized and encouraged to pursue, develop, and expand partnerships, cooperative programs, contractual arrangements, and similar relationships that support and promote the mission of the University.

RESOLUTION NUMBERS: YR 1997 – 29; YR 2007 - 27

**Purpose:** In striving to fulfill its teaching/learning, research/scholarship, and public service goals, the University actively becomes involved in the establishment of mutually beneficial partnerships or similar arrangements with a broad range of public and private entities.

#### **Procedures:**

1. Proposals to establish partnerships or related arrangements between the University and private or public entities may be forwarded to the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President through the appropriate dean or executive director by the chairperson of a department, council, committee, or task force; or by an individual member of the University community.
2. Proposals will include:
  - Statement of need.
  - Description of partnership and manner in which the arrangement will meet the stated need.
  - Identification of personnel/departments to be involved.
  - Delineation of responsibilities of the University and other involved parties.
  - Estimation of needs for fiscal resources, space, and equipment.
  - A description of how these needs will be met.

- A description of where administrative responsibility is housed and the lines of responsibility.
3. Proposals will be circulated to all entities or individuals that might be involved, for review and feedback prior to submission to the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President.
  4. The Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President will determine whether review of the statement of partnership by the Office of the General Counsel is required. When the proposal involves research and/or sponsored programs, the Office of Grants and Sponsored Programs must be contacted, and approval of the Dean of Graduate Studies and Research is required.
  5. Upon the completion of this consultative process, the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President may authorize the implementation of the partnership.