

UNIVERSITY GUIDEBOOK

Subject: Agreements, Public Service

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Approved:	March, 1997		
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Policy: The President is authorized and encouraged to pursue, develop, and expand partnerships, cooperative programs, contractual arrangements, and similar relationships that support and promote the mission of the University.

RESOLUTION NUMBERS: YR 1997 – 29; YR 2007 - 27

Purpose: In striving to fulfill its public service goal, the University actively becomes involved in the establishment of mutually beneficial partnerships or similar arrangements with a broad range of public and private entities.

Procedures:

1. Proposals to establish public service partnerships or related arrangements between the University and private or public entities may be forwarded to the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President through the appropriate dean or executive director by the chairperson of a department, council, committee, or task force; or by an individual member of the University community.
2. Proposals will include:
 - Statement of the relationship between the agreement and the University.
 - Statement of how the activity generated by the agreement relates to the Mission of the University.
 - Investigation of the availability of needed facilities and equipment.
 - Identification of costs and/or expenses associated with the agreement.
 - Delineation of the impact of the agreement on the image of the University.
3. Proposals will be circulated to all entities or individuals that might be involved, for review and feedback prior to submission to the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President..

4. The Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President will determine whether review of the statement of partnership by the Office of the General Counsel is required. When the proposal involves research and/or sponsored programs, the Office of Grants and Sponsored Programs must be contacted and approval of the Dean of Graduate Studies and Research is required.
5. Upon the completion of this consultative process, the Provost/Vice President for Academic Affairs or executive officer or designee appointed by the President may authorize the implementation of the partnership.