

## *UNIVERSITY GUIDEBOOK*

**Subject: Scheduling of Intercollegiate Athletics Activities During Final Examination Period**

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**Policy:** Only NCAA and conference-sponsored events, may be scheduled during any final examination period. Student athletes are to miss no final examinations due to University-sponsored intercollegiate athletic event.

RESOLUTION NUMBER: YR 1998 – 52; YR 2007 - 27

### **Procedures:**

1. The Executive Director of Intercollegiate Athletics, or designee, is responsible for scheduling intercollegiate athletic events.
2. When scheduling intercollegiate athletic events, the “University Schedule of Operations” will be used as a guide in establishing dates and times.
3. Only NCAA or conference sponsored events, may be scheduled during final examination period. Student athletes are to miss no part of examination week due to travel for a regular athletic event.
4. The Executive Director of Intercollegiate Athletics, or designee, will prepare a list of all students participants traveling to an NCAA or conference sponsored event during final examination period and will distribute the list to appropriate faculty members.
5. Student athletes are responsible for making arrangements to complete all assignments and/or examinations that are missed because of NCAA or conference-sponsored events.