**﻿Course Level:** Course Level should be evaluated on the basis of instructional objective and contribution to a degree program. In some cases, that evaluation may be assisted by analyzing the primary service of the course in terms of student enrollment. Use the [Course Inventory Expert System](https://www.ohiohighered.org/node/1811) to assign course levels.

<http://www.regents.ohio.gov/heinew/ci/documentation/Course-Inventory-Expert-System_04-27-2012.pdf>

* **Developmental:** Assign to this level all courses which are below college level.  Developmental education subsidy consideration is restricted to four types of basic skills courses as listed below. You should not use subject codes "320101" or "320199" for developmental English or math. Enter "Y" in the Eligible for Subsidy switch for developmental education courses that focus on one or more of the following topics:
	+ Basic Writing Skills Courses
		- Spelling, vocabulary, word parts, dictionary use, punctuation
		- Grammar
		- Writing sentences, paragraphs, and essays
	+ Basic Reading Skills
		- Reading comprehension and rate
	+ Basic Mathematics Skills Courses
		- Arithmetical operations on whole numbers
		- Fractions
		- Decimals
		- Percent
		- Algebra I: linear equations, integer exponents, products and factoring, ratios, sets, square roots
		- Plane geometry: areas, perimeters, volume, surface areas, Pythagorean Theorem
	+ Study Skills
		- Instruction development and application of knowledge acquisition skills
		- Test taking skills
		- Library skills
* **General Studies:** Assign to this level all courses which are general, introductory, or core courses. Courses which satisfy distributive requirements, the set of courses which provide students with a broad knowledge base, generally in the humanities, natural sciences and social sciences, for an associate or baccalaureate degree should be assigned to the General Studies level.
* **Technical:**Assign to this level only those courses which are part of an associate degree program of technical education and are within the technical portion of a curriculum as defined by current Board of Regents’ program approval standards. Courses which are "basic" and "non-technical" within those standards should be assigned to the General Studies level.
* **Baccalaureate:** Assign to this level all courses which are specialized within a discipline for the baccalaureate degree. The course should be considered specialized when a specific set of knowledge or skills is required prior to enrollment. Typically these courses are reserved for students majoring in the field. Also, assign this level to specialized courses designed to serve a related discipline.
* **Master's:** Assign to this level all courses which are designed for graduate instruction and are not specifically designed for doctoral students (see Doctoral below). Courses which represent the graduate level component of advanced undergraduate courses (where a specific designation has been made that the course is creditable toward a graduate degree) should be assigned to this level, as should the master's level component of a graduate course designed to serve both this level and the doctoral level.
* **Doctoral:**Assign to this level all courses specifically designed for the instruction of doctoral students in which enrollment is normally available only to students who have progressed beyond the level of a master's degree. The doctoral level component of a graduate course designed to serve both this level and the master's level should also be assigned to the doctoral level.
* **Professional:**Assign to this level all courses which are professional courses leading to the first professional degree offered by a school or college of law, dentistry, medicine, veterinary medicine, optometry, osteopathy, or professional psychology.